

Network Files

In this video, I'm going to show you how a Frog Administrator can configure their Network Files preferences. It's important to note that this option will only be available to schools that have a Frog server hosted locally or they host FrogLearn on a Virtual Machine instance within their school.

To configure the options, we need to open **System Preferences** and when this loads we see an option called **Network**. If we expand this option we see four sections:

- Network information
- Shared Drives
- User drives
- Passwords

Looking at Shared Drives, you'll have the ability to configure access to a shared drive for multiple profiles or on an individual profile basis.

The first thing to enter is an **Alias Name** for this drive. I'm going to call it "Admin share". The alias name entered here will be displayed both in FrogDrive and in the Network Files widget.

We then have to enter a **Network Path** – where on the network should it navigate to in order for this to load.

And lastly, we have the option to select a profile. In this example, I'm only going to select the Admin profile.

Once you're happy, click **Add**

Once the shared drive has been saved, it will appear under the Add button. If you wish to edit that share for any reason, click on the arrow to expand it. You'll be able to edit your changes and then once happy, if you click on the **Save** button, the changes will take effect immediately.

To delete a shared drive, expand the drive, then simply click on the red cross to delete it. A window will appear advising you of the implications of deleting the shared drive, such as if any widgets are using the shared drive, they will no longer work. Once you're happy you can delete it, click on the delete button and the shared drive will be removed from Frog.

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Next we're going to configure a **User drive**, also known as **Home drive**. To do this, open the User Drives section. You can see this is also configurable on a per-profile basis.

We're going to configure an Admin home drive first:

- Click on **Alias** to give it a name. As with shared drives, the alias name will appear in FrogDrive as well as the Network Files widget.
- In **Path**, we enter the path where the home drive will be accessible.
- On the last part, we need to make it configurable on a per-user basis. You can either use the MIS tags if you have an MIS configured or alternatively, you can use a new tag we have set up which is **[username]**. If your username in Frog matches that of your AD server, it will be able to link the two accounts.
- Once you're happy with those settings, if you click **Save Path**, those options will be saved and all users for that profile type will be updated with their user drive.

Once a User Drive has been configured, if we go to the **Users** application, and if I open up one of my Admin and scroll to the basic information tab, you can see that the User Drive I entered earlier has appeared here, with the username appended.

You can edit the user home drive, so if you have a duplicate user or the names aren't correct, if you edit the user, you can scroll down to the user drive and make the alterations you need to. Once you're happy, click on the Save button and those changes will be saved.

If you need to make changes to **User Drives on a bulk basis**, you can choose **to export the user information as a CSV**, make your changes and upload back into the Users app.

If you need to make a **change to the User Drive**, you can edit the path by simply going into User Drives, making your changes and clicking Save Path. The important thing to note though is that any changes that are made to the user path will only affect new users created within your FrogLearn platform.

To modify any existing users, you'll need to make the changes manually in the Users application or download them as a CSV file and do the changes in bulk, before re-importing them into the platform.

To delete a User Drive, simply go to the profile and click **Clear Path**. When that option is selected, you'll get a message advising that you wish to confirm the deletion and that it will remove the user drive for all existing users.

If you confirm Clear Path, you'll notice that that User Drive has disappeared and it has also gone into the Users application and cleared that information for all users with that profile.

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The last configuration option is **Passwords**.

When this is selected, you'll have the option to choose **Per Session** or **Permanently**. This will be up to your school as to what suits your requirements best.

Frog have opted to set by default the Per Session option. If you'd like to change this simply select your new option and click the Save button.