

Sites

When you have performed all your user and group housekeeping within Frog, you need to ensure your sites are in line with any changes that have been made. If you have shared a site with a group or class in the previous year, it's likely that this group has changed with the new academic year, so the site will need to be shared again. For example, if you've shared a site with the previous year's year11's, this doesn't necessarily mean that this will be shared with the new year11's. This is all dependant on whether you keep the same MIS ID's for all your groups.

If your school keeps all the groups and therefore MIS ID's the same from within your database, you won't have to re-share these sites with any of the Groups. It's worth noting that Even if you're confident you haven't changed the groups, we advise schools to double check the shares are still working when housekeeping, as some MIS databases change the groups at the start of the academic year automatically. This isn't always obvious, as it goes on behind the scenes in your database.

If you know your groups have changed, you will need to reshare your sites within Frog. It's important to note you don't have to do this with site shared with Profiles, only the sites that have been shared with specific groups.

You may also want to change the ownership of a site if a member of staff has left or has changed their job role. Changing the ownership of a site is easy. When logged in as an administrator, all you have to do is open the sites application from with FrogDrive, search for the site, select it and then in the action cog, select the change ownership option.