

Tutor Group Buttons

If you edit the digital planner site and take a look at the **My Information** page, you can see we are using the **Set Keyword widget** to replicate a common area we have seen in paper planners. The student is able to record their tutor group and form tutor and their house. Blyth Bridge High School use this technique in their digital planners.

We have included 10 widgets for tutor groups as an example. Selecting the top widget, you can see I have named it Tutor Group 1. I can easily change this to reflect the name of the tutor. If you scroll down the editing panel, you will see I have programmed the widget to Add the Keyword '*tutor1*' and remove all the other tutor keywords.

Clicking on the Rules tab, I have programmed the widget to be hidden, unless the Site has the keyword '*tutor1*'.

Let's leave the editor for the moment. Now let's open the Sharing options by clicking on Share in the FrogBar and then choosing Share.

Here you can see I have already tagged the planner site with all the tutor groups. I have also added the houses and the keyword *digiplanner*.

The reason for all these tags is I will be using the **Site List widget** so that my staff can see only the ones in their tutor group. When a student uses the Set Keyword widget, the widget will remove all the other tutor group keywords.

You may be looking at this, feeling like it's too much effort to set up, but let me show you a handy shortcut. I'm in edit mode and I'll delete the widget for tutor group 1.

I'll now add in a new Set Keyword widget.

- Give it the **name Tutor Group 1** – of course at this stage, I'd probably rename it.
- I don't really need to, but I'm going to add in the option for Add Keyword.
- Next I need to remove all the other tutor groups. I think it's likely you won't be using tutor1, tutor2 here. I imagine you'll probably use the teacher's class code. I don't know those, so I'll stick with tutor1 for this video. Here's the shortcut, instead of typing them one by one for each widget, I'll open a **notepad file** and type them in with a **comma separating** them. Now I can paste them in in one go and individual keywords will be created. Then I just delete the tutor1 keyword from this list.

Tutor Group Buttons (cont.)

Once that's done, I need to add a Rule to hide it, once a student has made their selection.

- Click on the **Rules** tab
- Set the toggle to I want to **HIDE** this widget
- Click **Add Rule**
- In the popup, click on the dropdown box and choose **When the site has the keyword of...**
- And type in the tutor code, in this case *tutor1*

Of course, if you just have 10 tutor groups, all you need to do is edit the label and you can leave them as tutor1, tutor2 etc..

Once I've created my tutor widgets, I need to make sure they will show up to begin with. To do that, I need to add them to the Share keywords.

- Leave the editor, making sure you have saved your changes
- Click on **Share** in the FrogBar
- Click **Share**
- **Copy the tutor codes** from your notepad file.
- **Paste** them into the **Keywords box**
- Click **Add Keyword**
- Click **Next**
- Ignore this screen for now
- Click **Share**

And that's it for Tutor Groups. As mentioned earlier, in the Planner hub video, we'll use the Site List widget to give tutors easy access to their students' planners by using these keywords to create tutor group lists.

You can now repeat the same process for Houses. While this will take a little time, for your students, all they'll have to do is click a few buttons.

If a student moves group or clicks the wrong button, the quickest way to fix it is to use the Share dialogue to swap the groups in the Keywords.