

Using a homework with another class

Imagine a situation where I have told you about a really good piece of home learning I have set. I have offered you the chance to use it with your students. This can be a big time saver for you and ensure as a department we are all setting good quality homework. There are two ways you can use my homework and both involve Markbook.

Firstly, you need to find the markbook for my class. Use the **View** switch to look for **All Markbooks**, then identify my markbook for the year group, subject and class.

Once you have opened the markbook, scan the top row for the name of the homework.

Click into any student and using the **Action Cog**, select **Reuse Assignment**

Scroll down the Assignment Wizard to change the dates and **remove the original class** and add your own class and hit **Assign**. This homework will appear in your class's markbook

Alternatively, you could ask me to assign the work to your class for you. I would follow the same procedure, identifying the class, selecting **Reuse Assignment** and adding your class.

Because the markbook is linked to the class and subject, any teacher can set work and it will appear here. So actually, I could set work to both our classes when I first created the homework.

If you are reusing an assignment, make sure you remove the original class, or else you will assign them a second homework.